

Spouse of Bishop Travel Expenses

Effective Date: December 1, 2009

Approved by: Synod Council (SC Motion # sc 72-09-16)

Review Date:

Background

Given that the duties of the Bishop require him / her to be away from home on numerous occasions throughout the year and that at certain events, there is an expectation of spousal participation, Synod Council felt it appropriate to cover the cost of the Bishop's spouse travelling with the Bishop to one event each calendar year.

Policy

1. Each calendar year, the Bishop may designate an event to which he or she will be accompanied by his or her spouse at the expense of the Synod.
2. Normally, the event chosen by the Bishop for his or her spouse to accompany him or her will be held within Canada or the continental United States. Travel to other locations must be approved by Synod Executive.
3. Expenses to be covered under this policy include cost of travel on public transportation carriers and meals. Additional accommodation charges associated with double occupancy room rates shall also be reimbursed if applicable. Meal expenses shall be reimbursed according to the normal per diem rates allowed by the Synod.
5. The total annual expense related to this policy shall not exceed \$1,200. Expenditure beyond this amount must be approved by Synod Executive.
6. Expenses related to this policy shall be charged against the Bishop's travel budget.