

PRIVACY STATEMENT

On January 1, 2004, Canada's Personal Information Protection and Electronic Documents Act (PIPEDA) came into effect. This Act attempts to balance the need for organizations to gather and use personal information with an individual's right to privacy and will apply to all organizations carrying on "commercial activities" including Churches.

Personal information includes all information an organization collects, uses or discloses in the course of commercial activities that can, in any way, identify or give information about an individual. It does not include the name, title, business address or business contact information of an organization's employee.

At our Church we maintain personal information on all of our members. The personal information that is under our control has been provided to us by each member directly. It has been our practice to list this information on the website, place in bulletins, publish in directories (including pictures) and other communications, and to share this information in a variety of ways with other members and associates, out-of-church associates (e.g. other churches), and with service providers who support our church (e.g. technical support or third parties administering pre-authorized payment systems). In the event that you no longer wish to have your personal information shared with others for the purposes set out above, please let us know in writing by signing and returning the attached form.

IT IS EXPECTED THAT MOST MEMBERS WILL WISH TO CONTINUE TO SHARE BASIC INFORMATION AND, FOR THOSE MEMBERS, THERE IS NO NEED TO SIGN AND RETURN THE ATTACHED FORM.

However, we respect the obligations set out under the federal privacy legislation and want to ensure that each member is provided with an opportunity to consider how the Church may use his or her personal information. We will be respectful of anyone's choice to restrict the use of his or her personal information.

ACKNOWLEDGEMENT FORM –
FOR MEMBERS REQUESTING PRIVACY

This letter is our formal request that (*name of congregation*) maintain confidential any of our personal information, as defined under the Personal Information Protection and Electronic Documents Act, that the Church may have under its custody or control. This restriction applies to all of our family members who have signed this form or, in the case of a minor child or dependent adult, whose name has been listed below.

Date

Signature

Signature
