

MNO SYNOD GUIDELINES FOR FOUNDATION SMALL PROGRAM GRANT APPLICANTS

Who is eligible to receive funds?

Applications will be accepted from groups within congregations, congregations, clusters of congregations or conferences. Individuals are not eligible to apply for Foundation small program grants.

What kinds of projects will be considered for funding?

In evaluating the applications, priority will be given to applications that express or further the missional directions of the MNO synod. These are:

- Renewing and empowering congregations
- Strengthening lay and rostered leaders
- Answering the spiritual hunger of our communities
- Tackling poverty
- Fostering hope in rural settings

Priority will also be attached to a one-time events or support for a program or an aspect of a program that has not previously received funding from a Foundation small program grant. The proposed program or event funding for events or programs must take place during the coming calendar year.

Are there certain types of expenditures or projects that do not qualify for funding?

Foundation small program grants normally will not be made available for the following:

- purchase of capital equipment (e.g., computer and A/V equipment);
- distribution of general literature about a congregation (e.g., a church newsletter);
- salaries, stipends or honorariums of staff involved with the organization of or delivery of events or programs;
- events, program or aspects of programs that have received Foundation small program grants within the previous two calendar years.

How much funding can be requested?

Normally, the maximum grant allocated to any one application will be \$2,000. Applicants requesting grants larger than \$2,000 should consult the synod office as to the feasibility of such a request.

How do we apply for funding?

Visit the Synod website and download the Foundation Small Program Grants Application Form. If you do not have internet access, please contact the Synod office and request that a form be mailed to you.

When are applications due?

The deadline for submitting applications for Foundation small program grants is September 30 or the first working day after September 30 if September 30 falls on a weekend.

Who decides who gets funding?

The MNO Synod Council will appoint a panel of 3 to 5 people from the MNO Synod, annually. This panel will meet during October to review applications and prepare recommendations to Synod Council for its November meeting. Synod Council will make the final decision.

When will the decision of Synod Council be announced?

Applicants shall be notified of the decision of Synod Council by December 15.

If we receive funding, will reports have to be submitted as to how funds were used?

A short written narrative account of how funds were spent must be submitted to the synod office by November 1 of the following year.

If we need further information, who should we contact?

Contact the Synod office by phone (204.889.3760) or by email (mnosynod@elcic.ca).